# Write an Email



### Write an Email

Complete the Email to practise and Improve your Writing Skills. Complete the Lesson Activity to test your level.

Compose Email 🔀

From: Richard Young To: Jay Tucker Subject: Absolutely amazing!

Hello Jay I want to tell you how amazing the bicycle is...

Complete the Lesson Activity by Writing the Email using the next phrases.



- Need more time
- Have news soon
- Ride experience
- Wants to know
- Most important of all
- I have tried
- Forget to send
- That is why
- Writing to tell you
- Have a nice weekend
- Worried about
- Matches your words

## ACTIVITIES

Complete the Email by Writing the phrases.

#### Richard is typing...

1. Hello Jay, I am \_\_\_\_\_ that the bicycle is amazing...

2. Me and my wife went bike riding yesterday and the bike \_\_\_\_\_...

3. It's really light, easy to disassemble and, \_\_\_\_\_, it fits perfectly in the car...

4. \_\_\_\_\_ the bike gears, they have shown excellent behaviour...

5. I'm going for an off-road \_\_\_\_\_ with my friends next week...

6. So I need to know how it works in the wild, I'm \_\_\_\_\_ the shock absorber...

7. \_\_\_\_\_ I'll buy the repair kit you mentioned...

8. I have not been able to decide yet, I \_\_\_\_\_ to think about that...

9. My wife needs a new bike too so you're going to \_\_\_\_\_...

10. She \_\_\_\_\_\_ everything about components and specifications...

11. Don't \_\_\_\_\_ me the purchase invoice and the model details...

12. \_\_\_\_! Richard.

Correct answers on bottom page.

#### **CORRECT ANSWERS**

- 1. writing to tell you
- 2. matches your words
- 3. most important of all
- 4. I have tried
- 5. ride experience
- 6. worried about
- 7. that is why
- 8. need more time
- 9. have news soon
- 10. wants to know
- 11. forget to send
- 12. have a nice weekend

## TeacherApp English

All Rights Reserved Reproduction Forbidden